

MME

Entertainment

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Wedding Information Sheet

Client Name: _____ Phone Number: _____

Bride's Name: _____ Groom's Name: _____

Date of Reception: _____
Day of the Week Month Day Year

Name of Venue / Location: _____

Number of Guests: _____ Number of Adults: _____ Number of Children: _____

- Cocktail Hour -

Cocktail Hour Time: _____ am/pm - to - _____ am/pm

Are we providing the music for cocktail? YES / NO

Is the cocktail hour in the same room as the Reception? YES / NO

Type of Cocktail Music (Circle One): Contemporary Jazz / Classical / Soft Rock / New Age

* For Special Request Music, please contact our music department at least **one month** prior to your affair.*

- Bridal Party -

Parents of Bride: _____ / _____
Mother Father

Parents of Groom: _____ / _____
Mother Father

Bridesmaids

Groomsmen

Flower Girl: _____ Rng Bearer: _____

Maid/Matron of Honor: _____ Best Man: _____

Bride & Groom: Mr. & Mrs. _____

- First Dance-

Title: _____ Artist: _____

Should we invite parents & bridal party to join first dance? YES / NO

Second Dance (If applicable):

Title: _____ Artist: _____

- Blessings, Toasts, & Speeches -

Grace: YES / NO Performed by: _____

Motzi: YES / NO Performed by: _____

Toast: YES / NO Performed by: _____

Other Speeches: _____

- Additional Formalities -

If YES, which song would you like played?

- Cake Cutting Ceremony: YES / NO

Title: _____ Artist: _____

- Bride to dance with Father? YES / NO Father's Name: _____

Title: _____ Artist: _____

- Groom to dance with Mother? YES / NO Mother's Name: _____

Title: _____ Artist: _____

Bride to throw bouquet? YES / NO Song: _____

Groom to remove garter? YES / NO Song: _____

Groom to throw garter? YES / NO Song: _____

Put garter on woman's leg? YES / NO Song: _____

- Special Announcements to be made -

- International -

Please Circle

Italian Jewish Greek Polish Irish Latino Other : _____

- Do's & Don'ts -

Please DO:

Please DO NOT:

* Please submit all information/request sheets at least one month prior to your affair. If sheets are not returned MME will not be able to accommodate your requests.*